

South Dakota Board of Social Work Examiners

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Strong Families - South Dakota's Foundation and Our Future

DRAFT MEETING AGENDA TELECONFERENCE

South Dakota Board of Social Work Examiners
February 10, 2022-12:00PM CT/11:00AM MT

The public is invited to attend the meeting via teleconference. Please call the switchboard at (866) 410-8397, key in the access code 5805740042. If you need assistance (605) 642-1600.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Kim Brakke, Lay Member
6. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
7. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
8. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome and introductions
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m. - *5 minutes for the public to address the Board*
 6. Approval of the minutes from December 10, 2021
 7. FY Financial Update
 8. ABA Updates
 9. Election of Officers
 10. Legislative Updates (Legal Counsel)
 11. Lake Area Tech Associate's Programs for SWA Licensure Update
 12. 2022 ASWB Education Meeting – April 29th and 30th – Chicago, Illinois
 13. Executive Session Pursuant to SDCL 1-25-2
 - a. Executive Secretary Contract Renewal
 - b. Complaints/investigations
 - #272
 - #274
 - c. CSW-PIP Contract approvals
 - d. Applicant Request
 14. Vote on Executive Secretary Contract Renewal
 15. CSW-PIP Applicant Approval Report

16. Any other business coming in between date of mailing and date of meeting
17. Adjourn

OFFICIAL BOARD MINUTES

Teleconference

December 10, 2021-12:00PM CDT/11:00AM MDT

Members Present:

Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Sharon Stratman, Member
Kim Brakke, Lay Member

Members Absent:

None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Vicki Isler, Amber Bruns, ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Ryan Groeneweg, Director of BCBA Program USD and the Center for Disabilities .

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 11:01 AM MDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Stratman, yes; Brakke, yes. A quorum was present.

Corrections or additions to the agenda: The Board agreed to schedule the next meetings for 2022 before the Board enters executive session.

Approval of the agenda: Stratman made a motion to approve the agenda. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Chesley called for any comments from the public. Ryan Groeneweg, Director of the BCBA Program at the University of South Dakota stated that he would like to update the Board regarding the BCBA program at USD as it is in its first year. He stated that six people are actively going through the program and there has been a substantial amount of interest for the Fall 2022. The first semester has gone well and there has been positive feedback from the students. Chesley thanked Groeneweg for the update.

Approval of the Minutes from Board meeting October 15, 2021: Forgy made a motion to approve the minutes from October 15, 2021. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of October 31, 2021: revenue of \$40,484.71, expenses of \$44,044.76, and cash balance of \$266,626.81.

ABA Updates: None.

ASWB ANNUAL DELEGATE ASSEMBLY 2021: Gray attended the virtual ASWB Annual Delegate Assembly. Gray updated the Board on the topics discussed at the conference, including releasing exam performance data. She further stated that she hopes the next conference will be in-person.

Update on Online Renewal System: Tellinghuisen-Geddes stated that approximately 80% of renewals are coming in online. She further stated that there were 615 licensees needing to renew by December 31, 2021. To date, there are 248 licensees left to renew. Chesley asked if there have been any issues with the new system. Tellinghuisen-Geddes responded that for the most part, things have gone smoothly with the database.

Legislative Updates: Loker stated that the regular legislative session will begin in January 2022 so new bills that may affect the Board would come down at that time. At this time, there were no new legislative updates.

Lake Area Tech Associate's Programs for SWA Licensure: Tellinghuisen-Geddes stated that the department chair for the Human Services Technician program at Lake Area Technical Institute reached out to the Board Office regarding SWA licensure for their program graduates. Forgy questioned if the school was accredited by a national agency. Tellinghuisen-Geddes stated that graduates from Lake Area Tech receive an associates of applied science degree instead of an associate of arts degree as is set forth in statute. Forgy agreed to look into the issue and report back to the Board at the next meeting.

Schedule Next Meetings: The next meetings are scheduled for February 10, 2022, April 8, 2022, and June 3, 2022 at 11 a.m. MDT / 12 p.m. CDT.

Executive Session Pursuant to SDCL 1-25-2: Gray made a motion to enter executive session at 11:33 a.m. MDT. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote. Isler, Bruns, and Groeneweg exited the meeting. The Board exited executive session at 11:45 AM MDT.

Complaints/Investigations: Rehorst advised that complaint #272 and #274 are both pending.

CSW-PIP Supervision Contracts:

Stratman made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schmit, S.: Supervision with Shaffer beginning October 5, 2021;

Thomas, H.: Supervision with Bass beginning on October 21, 2021;

Lippert, T.: Supervision with Patzlaff beginning on October 18, 2021;

Carey, A.: Supervision with Towne beginning on October 7, 2021;

Hoogeveen, T.: Supervision with Rall beginning on October 5, 2021;

Wood, H.: Supervision with Brewer beginning on November 5, 2021;

Wiebrand, D.: Supervision with Lohff beginning on November 15, 2021.

CSW-PIP Applicant Approvals: The following applicants were approved for CSW-PIP licensure by Chesley. Forgy made a motion to ratify the following applicants as approved by Chesley. Brakke seconded the motion. **MOTION PASSED** by unanimous voice vote.

Braaten, Angela
Dye, Melissa
Gately, Audra
Gunderson, Melissa
Jones, Amber
Kenney, Amy

Any other business coming in between date of mailing and date of meeting: There was no other business.

Gray made a motion to adjourn at 11:45 a.m. MDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 12/31/21

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4950000	0	0	0893000	719		2022	06	\$ 153.07	\$ -
6503	4293000	0	0	0893000	719		2022	06	\$ 99,690.00	\$ 33,150.00
6503	4920045			0893000	719		2022	06	\$ 3,651.64	\$ -
									\$ 103,494.71	\$ 33,150.00

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 12/31/21

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5101010	0	0	F-T EMP SAL & WAGES	0893000	719		2022	06	\$ 1,983.54	\$ 37.33
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2022	06	\$ 1,440.00	\$ -
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2022	06	\$ 257.86	\$ 2.78
6503	5102020	0	0	RETIREMENT-ER SHARE	0893000	719		2022	06	\$ 119.01	\$ 2.24
6503	5102060	0	0	HEALTH/LIFE INS.-ER SHARE	0893000	719		2022	06	\$ 273.19	\$ 5.14
6503	5102080	0	0	WORKER'S COMPENSATION	0893000	719		2022	06	\$ 12.46	\$ 0.23
6503	5102090	0	0	UNEMPLOYMENT COMPENSATION	0893000	719		2022	06	\$ 0.12	\$ -
6503	5204030	0		LEGAL DOCUMENT FEES	0893000	719		2022	06	\$ 43.25	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2022	06	\$ 49,819.94	\$ 7,196.49
6503	5204130	0	0	OTHER CONSULTING	0893000	719		2022	06	\$ 2,900.00	\$ 580.00
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2022	06	\$ 1,079.73	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2022	06	\$ 137.50	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2022	06	\$ 648.30	\$ 144.54
6503	5204510	0	0	RENTS-OTHER	0893000	719		2022	06	\$ 2,100.00	\$ 300.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2022	06	\$ 68.35	\$ -
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2022	06	\$ 607.20	\$ -
6503	5205350	0	0	POSTAGE	0893000	719		2022	06	\$ 10.94	\$ -
										\$ 61,501.39	\$ 8,268.75

FOR MONTH ENDING 12/31/21

[illegible]